

# MAKING THE SWITCH CHECKLIST

## **PREVIOUS BANK ACCOUNT INFORMATION**

Bring the last few months of your statements, or log in while here and let us review. This is to note where you have direct deposits or automatic bill payments so we can contact those businesses with your new account information for the switch. It also helps us know balance and debit history to put you in the account that fits you best.

#### VALID DRIVER'S LICENSE OR OTHER FORM OF PHOTO ID

We need to validate and document that you are you.

## DETAILS OF YOUR EXISTING AUTOMATIC PAYMENTS

Any contact or billing history information from current automatic payments you have at your previous bank to convert over for you.

# **DETAILS OF YOUR EXISTING DIRECT DEPOSITS**

Employer paychecks, child support, Medicare etc. – we can get these moved for you so no hiccups occur during the switch.

#### **BILLS**

We also set up your online bill pay for you. Utilities, phones, loans (even if not with us), medical etc – bring in copies of your bills so we can hand input them into your new online bill pay portal with us.

#### **MINIMUM OPENING DEPOSIT**

Although most of our checking and savings accounts have no monthly fees, are interest bearing and come with debit card at no cost, we require that you deposit the required minimum amount into your new account to open it.